

UNDERGRADUATE APPLICATION FORM

MatterseyHall, Retford Road, Mattersey, DN105HD, England, UK
hello@matterseyhall.com (01777) 817 6663

*Courses at Mattersey Hall
are validated by the
University of Chester.*

Please type or print clearly in black or blue ink. Tick boxes as appropriate. You may use extra paper if you need to answer any question more fully.

1. Personal and Contact Information

Title Mr Mrs Miss Ms Rev Dr Other _____

First Name

Family name

Date of Birth

Address

Home

Correspondence (if different from home address)

Postcode

Country

Email

Gender

Female Male Other

Telephone

Daytime:

Mobile:

Marital Status

Single Engaged Married Widowed

(Optional)

Separated Divorced Remarried

Family Details

If you wish to tell us the names of your partner (where applicable) and the name and ages of any children you have this will assist us in our pastoral care.

For Office Use Only

References Requested: _____ Medical form & Self disclosure form sent: _____

References Rec'd 1: _____ 2: _____ 3: (If applicable) _____

Interview Date: _____

Interviewed by: _____

Course: _____

Final Decision: Acc Rej Hold

Mode: Day Res P/T DL

Fees: Application Acceptance DBS

Special Dietary Requirements: Y N

Self Disclosure Received: Y N

Essay: Y N Title: _____

Medical Form Received: Y N

2. Additional Personal Information

Nationality

If an applicant has resided in the UK for less than 5 years and/or an applicant has spent more than 1 year resident in a country other than the UK, students will be required to produce at their expense a Certificate of Good Conduct from the country of residence before the beginning of the course.

Country of Permanent Residence

Date Entered the UK

Residency Status (If applicant does not possess a UK passport)

Passport Number

Country of Issue:

(It is important that you bring your passport and any visa documentation to your interview)

First Language

If English is not your first language, please specify any exams you have taken in English and the result. Also, you will need to have passed the IELTS with 6.0 or TOEFL with 87 points. Please tick if this is the case and provide a copy of proof.

Do you have any dietary requirements? Please specify

Do you have a disability, health/mental health problem or educational difficulty? Please give details. Have you had a diagnostic assessment to determine an SpLD?

Psychological Assessment (Post 16, according to 2005 guidelines)

Assessment of Needs

How do you expect to finance your course? Please be very specific.

Student Finance Self-Funding

3. Course Applied For (please tick one on each line)

Which course are you applying for?

BA in Biblical Studies & Theology

Graduate Diploma in Theological Studies

Full Time

Part Time

Day Student

Residential Student

Distance Learning

4. Church Background

What Church do you attend?
(or enter N/A)

How long have you attended there?

**What is your church's
denominational affiliation (If any)?**

What ongoing involvement have you had in the life of this church and/or any other Christian organisation?

5. Christian experience & Service

Please write a brief account of your Christian experience. This should include your conversion, baptism, experience of the Holy Spirit, etc., Use an extra sheet of paper if necessary.

Please write a brief statement explaining why you are applying to Mattersey Hall. Explaining, if possible, what sphere of Christian service you anticipate entering upon graduation. Use an extra sheet of paper if necessary.

6. Computing Experience and Ability

A competent level of computer literacy, especially in word processing, is required by applicants wishing to study at Mattersey Hall. Therefore, it is advisable that students, who are not already proficient in word processing, emailing or using the internet, should consider taking a course in computer skills before entry to Mattersey Hall. It is important that students have regular access to a computer before the commencement of the course.

I have regular access to a computer? Yes No

I have access to the Internet? Yes No

I have an active email address? Yes No

I can send an email attachment? Yes No

I am competent in word processing? Yes No

7. Employment

| Name of Organisation | Job Title | Dates Worked (from/to) |
|-----------------------------|------------------|-------------------------------|
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| | | |
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8. Education & Qualifications

| Place of Study | Date | Qualification | Main Subjects | Result |
|-----------------------|-------------|----------------------|----------------------|---------------|
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If you are applying for a BA course you will be asked to show us any certificates listed above at your interview. This should include certificates for any qualifications at level 3 (e.g. A Level, NVQ, BTEC, etc.) and above (e.g. HND, CertHE, BA, MA, etc.) when applicable or your highest qualification (e.g. GCSE, NVQ level 2).

9. References

Please provide the names and contact details of two referees. Neither of them should be related to you. The first referee should normally be your pastor or church leader (*where a candidate is not from a church background another appropriate reference will be acceptable*). Normally, the second referee must be able to comment on your academic ability and capability for study. Please provide details for a second pastoral referee if you have been in your current church for less than 12 months.

| | Pastoral Reference | Academic/Character Reference |
|-------------------|---------------------------|-------------------------------------|
| Title | | |
| Name | | |
| Telephone | | |
| Email | | |
| Occupation | | |

10, Declaration

I hereby apply for admission to Mattersey Hall and confirm that, to the best of my knowledge, the information given in this form is true, complete and accurate. I hereby agree to the processing and storing of my data by Mattersey Hall for educational and statistical purposes under the provision of Mattersey Hall's General Data Protection Regulation (GDPR) policy. I understand that any offer of a place is subject to my acceptance of the College's terms, conditions and standards as laid out in the College Handbook.

For further information on the rights for students please see:

www.gov.uk/government/publications/higher-education-guide-to-consumer-rights-for-students

Mattersey Hall's GDPR policy can be found here:

www.matterseyhall.com/wp-content/uploads/2018/10/MHC-Data-Protection-Policy-September-2018-1.pdf

I have read Mattersey Hall's GDPR policy (please tick)

A DBS Disclosure and a Self-Declaration will be requested in the event of an individual being offered a place. A criminal record will not necessarily be a bar to obtaining a place.

Applicant's Signature

Date

Please return this form either by email, including a photograph of yourself to admissions@matterseyhall.com or send to: Admissions Office, Mattersey Hall, Retford Road, Mattersey, DN10 5HD, UK along with a non-refundable application fee of £15. Please make cheques payable in Sterling to 'Assemblies of God Inc Bible College. To pay by card, please phone our Finance Department during office hours (01777 817 663). Alternatively, you can pay by bank transfer (Barclays Bank, Assemblies of God Account #: 60126047, Sort Code #: 20-55-62). Please use your name as a reference and then email finance@matterseyhall.com to let the Finance team know that you have paid the application fee. All residential & day student applicants are required to complete an online DBS check at interview. The cost of the DBS check is £50 and will need to be paid for at your interview. Should your application be successful a £50 acceptance fee will be payable after an offer is made. This amount will be deducted from your fees after the commencement of your course.