



## INTERNET ACCEPTABLE USE POLICY (STUDENTS)\*

Students are expected to provide their own computers, and it is not our policy to give use of Mattersey Hall / AoG computers to students.

Internet access is provided to students, primarily, to assist them in fulfilling their academic commitments, including conducting research, submission of essays and email communication with the College and the University of Chester.

Additionally, students may use the internet for reasonable personal and leisure pursuits, where it does not interfere with the use, for academic purposes, of other students.

Mattersey Hall has a responsibility to ensure that computer security is maintained, the performance of its systems and software does not suffer and there is adequate protection against copyright, data protection and confidentiality.

### *Use of the Internet*

When using the Internet, students should comply with the following:

- Access to the Internet must be through the organisation's content scanning software, firewall and router.
- Do not download text or images which contain material of a pornographic, racist or extreme political nature, or which incites violence, hatred or any illegal activity.
- Use of the internet is primarily for academic purposes, consequently anything that uses a large amount of bandwidth, and might have a detrimental effect on the internet access of other students (e.g. streaming audio and video) should be avoided.
- You must respect the legal protections to data and software provided by copyright and licences. Unauthorised copying of software is a criminal offence.
- Do not use Internet access to transmit or download material that is obscene, threatening or harassing. This includes emails and the use of social media (see below).
- Do not use your access to the internet to make unauthorised entry or interfere with any other computer or network.

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\* Faculty and staff members are covered by the AoG 'Internet Use Policy' and 'Social Media Policy'.

## *Use of Social Media*

For the purpose of this policy, 'Social Media' is defined as 'a type of interactive online media that allows parties to communicate instantly with each other or to share data in a public forum e.g. Facebook, Twitter, Flickr, online social forums, blogs, email'.<sup>†</sup>

Material posted on social media must not:

- Disclose confidential data relating to students, staff, Mattersey Hall or AoG. This includes personal information or contact details of staff or students.
- Post images or comments that bring Mattersey Hall or AoG into disrepute.
- Include anything that might be considered discriminatory, bullying or harassing. This includes offensive or derogatory comments, using social media to bully another individual, posting images that are discriminatory, offensive, or derogatory, or posting links to such content.
- Breach copyright. This includes using someone else's images or written content without permission, or failing to give appropriate acknowledgement when permission has been given.

Breaches of this policy will result in disciplinary action under the College's 'Misconduct Procedures'.

(Revised, September 2016)

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<sup>†</sup> AoG Social Media Policy